NZ TRANSPORT AGENCY
WAKA KOTAHI

Office use only
Reference number:

CA04

Request for an exemption to remove trim on an imported used and parallel imported new vehicle

Privacy

The information requested is required to process an application for an exemption, under section 166 of the Land Transport Act 1998, from Land Transport Rule: Vehicle Standards Compliance 2002. All information contained in your application will be held by the NZ Transport Agency and treated as confidential subject to the Official Information Act 1982 and the Privacy Act 1993.

Under the Privacy Act 1993, you have the right to request access to and correction of any personal information you supply as a part of this application process from the Transport Agency. Should you wish to exercise these rights please contact the NZ Transport Agency, Private Bag 11777, Palmerston North 4442 or email: info@nzta.govt.nz.

Fees

The indicative fee for processing an *Request for an exemption to remove trim on an imported used vehicle* is $460. This is based on the hourly rate for processing exemptions of $184 per hour (including GST) and has to be paid before the Transport Agency starts work on the application.

There are a variety of circumstances that will affect the final fee charged by the Transport Agency. Circumstances include the complexity of the issue, uniqueness of the application or whether the investigations or analysis involved with the application has already been largely completed as part of a previous application.

The Transport Agency will advise the applicant if the fee for processing the application is going to be more than the indicative fee.

Payment

Enclose the application fee with the application. Please make cheque to NZ Transport Agency and note on back the following information:

1. The last six digits of the vehicle's VIN
2. Code: CA04
3. Reference: Applicant Surname

Send the completed form, along with the application fee and required documentation, to:
NZ Transport Agency
Assessments – Customer Access
Private Bag 6995
Wellington 6141

Entry certifier's details

Company (trading name)

Entry certifier's name

Certifier ID

Entry certifier's address (where the vehicle is being held)

Entry certifier's phone number

Entry certifier's email address

Entry certifier's fax

Vehicle details

Make

Year of manufacture

Model

Model code

VIN/chassis

Reason for request

- ☐ Campervan with permanently attached fittings
- ☐ Possibility of damaging trim during removal
- ☐ Fittings glued
- ☐ Airbags

Requested for the following area(s)

- ☐ A pillar
- ☐ B pillar
- ☐ C pillar
- ☐ D pillar

State clearly the reason the exemption is being requested (if different from above) and give details of the alternative process that is to be used to inspect the vehicle structure.

Important A trim removal exemption application cannot be processed unless the agent has specified an alternative inspection procedure above. Before the NZ Transport Agency can process an exemption for a specific vehicle, the agent must inspect the structure of the vehicle and complete an application for an exemption from trim removal requirements.

Entry certifier's signature

Certifier ID

Date received

Notes The application will not be processed without the agent's signature and ID.
The application will take approximately **ten working days** to process.