

Request for an exemption from border check requirement

Office use only
Reference number:

Privacy

The information requested is required to process an application for an exemption, under section 166 of the Land Transport Act 1998, from the border check requirement set out in Land Transport Rule: Vehicle Standards Compliance 2002. All information contained in your application will be held by the NZ Transport Agency and treated as confidential subject to the Official Information Act 1982 and the Privacy Act 1993.

Under the Privacy Act 1993, you have the right to request access to and correction of any personal information you supply as a part of this application process from the Transport Agency. Should you wish to exercise these rights please contact the NZ Transport Agency, Private Bag 11777, Palmerston North 4442 or email: info@nzta.govt.nz.

Fees

The indicative fee for processing a *Request for an exemption from border check requirements* is \$184. This is based on the hourly rate for processing exemptions of \$184 per hour (including GST) and has to be paid before the Transport Agency starts work on the application.

There are a variety of circumstances that might affect the final fee charged by the Transport Agency. Circumstances include the complexity of the issue, uniqueness of the application or whether the investigations or analysis involved with the application has already been largely completed as part of a previous application.

The Transport Agency will advise the applicant if the fee for processing the exemption is going to be more than the indicative fee.

Payment

Enclose the application fee with the application. Please make cheque to NZ Transport Agency and note on back the following information:

1. The last six digits of the vehicle's VIN
2. Code: Border check
3. Reference: Applicant surname

Send the completed form, along with the application fee and required documentation, to:

NZ Transport Agency
Assessments - Customer Access
Private Bag 6995
Wellington 6141

**Vehicle owner
contact details**

Company (trading name)

Applicant name

Postal address

Phone number (daytime)

Mobile number

Email address

Fax number

**Authorised
inspecting
organisation agent
contact details**

Company (trading name)

Applicant name

Postal address

Phone number (daytime)

Mobile number

Email address

Fax number

Vehicle details

Make

Year of manufacture

Model

Model code

VSR

Location

VIN/chassis

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**Explanation as to
why the vehicle was
not border checked**

Description and verification of the condition in which the vehicle was imported

Documentation

You may require additional supporting documents to confirm your explanation, as follows:

- If your vehicle is a temporary import, a carnet de passage or receipt for GST payment to Customs is required.
- If your vehicle is imported for parts or off-road use, a written explanation from the border inspection organisation (BIO) or the importer must be provided explaining that the border check was not carried out due to the Importer declaring the vehicle for parts or off-road use.
- If your vehicle was missed by the BIP during the border check inspection process, written confirmation of this from the BIO.
- If your vehicle is declared as new, the bill of lading together with a written explanation from the vehicle Importer or TSD Agent.

Other required documentation

- MAF biosecurity clearance form and Bill of Lading to provide and/or verify the importer's name and address, the vessel name, the voyage number, and the import date and port.
- Official documents to verify the vehicle details, such as a carnet de passage, overseas registration papers, MAF/Customs/Shipping forms or the entry checksheet.

Declaration

I, have inspected
Vehicle inspector name *VI number*

the VIN/chassis number on the above vehicle and confirm that it is unaltered and matches the vehicle documentation.

Signature

Date

All sections of this form are mandatory. The form will not be processed unless all sections are complete.

- I have completed all sections (tick when complete)