

This form is used when applying to become an NZ Transport Agency vehicle inspector for the issuing of certificates of fitness (CoF).

Before completing this form you should read the CoF vehicle inspector important information form on our website at <http://vehicleinspection.nzta.govt.nz/applications/vi-applications>, or you can request a copy by emailing [info@nzta.govt.nz](mailto:info@nzta.govt.nz) or by calling us on 0800 699 000.

**Note 1:** applicants for appointment as a CoF vehicle inspector will be employed or engaged by a Transport Agency-appointed inspecting organisation or organisations.

**Note 2:** applicants must have a current driver licence for the class(es) of vehicle(s) to be inspected.

### Applicant details

Complete all areas.

Surname

First name(s)

Date of birth

Driver licence no.

Home address

  


Contact phone number

Work phone number

Email address (acknowledgement of your application will be emailed)

### Inspection groups

Please tick the boxes to indicate which inspection groups you wish to apply for.

#### CoF A (light) vehicle types:

- 10 - Transport service licensed light vehicles, not trailers (includes taxis and taxi meter calibration) MA, MB, MC, MD1, MD2, NA
- 24 - Other CoF vehicles (includes rental vans) LC, LD, LE, MA, MB, MC, MD1, MD2, NA
- 25 - Rental motorcycles LC, LD, LE
- 26 - Rental cars MA, MB, MC, MD1, MD2

#### CoF B (heavy) vehicle types:

- 11 - Medium PSV GVM up to 12,000kg MD3 (up to 4500kg), MD4 (up to 5000kg), ME
- 12 - Large PSV GVM greater than 12,000kg ME
- 21 - Medium truck up to 12,000kg; medium trailer up to 10,000kg (truck + trailer) NB, TC
- 22 - Truck greater than 12,000kg; trailer greater than 10,000kg (truck + trailer) NC, TD
- 23 - Large heavy combination truck GCM greater than 39,000kg (A-train and B-train) NC, TD

### Criminal history

Have you ever been convicted of a criminal offence, either in New Zealand or overseas?

Yes  No

## Currently held authorities

In order to apply for CoF A (light) authority, you must be a Transport Agency appointed warrant of fitness (WoF) inspector.

What is your Transport Agency authority number?

## Required training

In order to apply to become a CoF vehicle inspector, you must have completed and passed the Motor Industry Training Organisation (MITO) *Certificate in vehicle inspection* endorsed by the Transport Agency. To apply to become a CoF B vehicle inspector, you must have also completed and passed roller brake machine (RBM) training provided by an approved Transport Agency training provider.

Please tick the appropriate boxes.

- Yes, I have completed and passed the MITO *Certificate in vehicle inspection*.
- Yes, I have completed and passed RBM training from an approved Transport Agency training provider.
- No, I have not completed and passed the MITO *Certificate in vehicle inspection*.
- No, I have not completed and passed RBM training from an approved Transport Agency training provider.

## Work history

Please indicate by a tick in the box that you meet the requirement.

Please include:

- copies of relevant qualifications, if required
- reference(s) from previous employers, detailing the type of work carried out.

## Inspecting organisation details

Complete all areas.

To become a vehicle inspector, an applicant must have access to an IO **where the Transport Agency practical/oral testing will be conducted**.

IO name

IO authority number

Site address

  
  

Phone number

Fax number

Postal address

  
  

Email address

## Applicant declaration

I declare that the information supplied in this application is correct and that if approved I will comply with the Rules and Regulations regarding this application. I authorise the NZ Transport Agency to make all enquiries as to my character and suitability to be a vehicle inspector for the purposes of this application and for the term of any appointment as a vehicle inspector (under the *Official Information Act 1982* and the *Privacy Act 1993*).

I have read and understood the *NZ Transport Agency vehicle inspector code of conduct*.

Signature

Date

## Address to send application

### Send completed applications to:

Licensing Assessments – Vehicle Inspectors  
NZ Transport Agency  
Private Bag 11777  
Palmerston North 4442

**OR** scan and email to [inspectors@nzta.govt.nz](mailto:inspectors@nzta.govt.nz)

## Your information

Collection of this information is authorised by Land Transport Rule: Vehicle Standards Compliance 2002. All information contained in your application form will be held by the NZ Transport Agency and treated as confidential subject to the Official Information Act 1982 and the Privacy Act 1993.

Under the Privacy Act 1993, you have the right to request access to and correction of any personal information you supply as a part of this application process from the Transport Agency. Should you wish to exercise these rights please contact the NZ Transport Agency, Private Bag 11777, Palmerston North 4442 or email: [info@nzta.govt.nz](mailto:info@nzta.govt.nz).

## Fees and payment

If you **currently hold a WoF issuing authority**, you will be charged for this assessment at an hourly rate of \$184.00. You will be invoiced on completion of the assessment.

If you are applying for a **new authority**, the fee for this application is \$494.50 which must be paid before your application will be assessed.

Please complete one of the payment options listed below.

### OPTION 1

Enclose the application fee with this application. Please make your cheque payable to the NZ Transport Agency and note on the back the following information:

1. WOFCER
2. **Code:** 80000725
3. **Reference:** the last six digits of your driver licence number

### OPTION 2

Call us on 0800 699 000 with your credit card or debit card to pay over the phone. We will give you a reference number - please enter that number here:

Reference number

**Please note:** the Transport Agency accepts Visa, MasterCard and Debit Visa/MasterCard.