

# Application for an exemption from land transport vehicle rules

Office use only  
Reference number:

## Before you apply for an exemption, you should consider the following factors:

- This application will not be accepted unless all documentation is supplied and all pages are correctly filled in.
- You are applying for an exemption from complying with the law.
- The matters to be considered before an exemption can be granted are set out in law. This means exemptions are not automatically granted.
- The law does not provide for an exemption to be granted on the basis of inconvenience or hardship.

## Privacy

The information requested is required to process an application for an exemption under section 166 of the Land Transport Act 1998. All information contained in your application will be held by the NZ Transport Agency and treated as confidential subject to the Official Information Act 1982 and the Privacy Act 1993.

Under the Privacy Act 1993, you have the right to request access to and correction of any personal information you supply as a part of this application process from the Transport Agency. Should you wish to exercise these rights please contact the NZ Transport Agency, Private Bag 11777, Palmerston North 4442 or email: [info@nzta.govt.nz](mailto:info@nzta.govt.nz).

## Fees

The indicative fee for processing an exemption from Land Transport Vehicle Rules is \$368 for heavy vehicle systems, vehicle dimensions and mass, and VDM – longer coach; and \$184 for all other exemptions. This is based on the hourly rate of \$184 per hour (including GST) and has to be paid before the Transport Agency starts work on the exemption.

There are a variety of circumstances that might affect the final fee charged by the Transport Agency. Circumstances include the complexity of the issue, uniqueness of the application or whether the investigations or analysis involved with the application has already been largely completed as part of a previous application.

The Transport Agency will advise the applicant if the fee for processing the exemption is going to be more than the indicative fee.

## Contact us

If you wish to contact our office regarding your application, or provide additional supporting information, you can do this by emailing us at one of these addresses:

- Light vehicles – [exemptions@nzta.govt.nz](mailto:exemptions@nzta.govt.nz)
- Heavy vehicles – [HVexemptions@nzta.govt.nz](mailto:HVexemptions@nzta.govt.nz)

## Payment

Enclose the application fee with the application. Please make cheque to NZ Transport Agency and note on back the following information:

1. The last six digits of the vehicle's VIN
2. Code: CA11
3. Reference: Applicant surname

### Send the completed form, along with the application fee and required documentation, to:

Exemption Assessments  
NZ Transport Agency  
Private Bag 6995  
Wellington 6141



**Exemption required from the following Rule(s)**

*Please tick as applicable*

- 1 Door retention systems
- 2 External projections
- 3 Frontal impact
- 4 Glazing, windscreen wipe and wash, and mirrors
- 5 Head restraints
- 6 Heavy vehicles
- 7 Heavy-vehicle brakes
- 8 Interior impact
- 9 Light-vehicle brakes
- 10 Passenger service vehicles
- 11 Seatbelts and seatbelt anchorages
- 12 Seats and seat anchorages
- 13 Steering systems
- 14 Tyres and wheels
- 15 Vehicle dimensions and mass
- 16 Vehicle equipment
- 17 Vehicle exhaust emissions
- 18 Vehicle lighting
- 19 Vehicle standards compliance
- 20 Left-hand drive
- 21 Other

From which section of the rule(s) ticked above is an exemption required?


If imported, what is your reasoning for importing a non-compliant vehicle?


Please list the reasons why the vehicle cannot be modified to comply with the rule.


**Required documentation**

1. Pictures of the vehicle (both the whole vehicle and the specific area affected).
2. a) For dimensional exemptions, an accurate drawing of the affected area of the vehicle.  
b) For standards exemptions, proof of the standards the vehicle does meet.

**NZ Transport Agency's discretion to grant an exemption**

Exemptions are granted pursuant to section 166 of the Land Transport Act 1998. You should read this to be fully aware of the restrictions placed on the NZ Transport Agency.

The information contained in this application does not limit the NZ Transport Agency's authority to reject or accept an application, taking into account any conditions or matters related to the application, and satisfaction that there is no significant increase in risk to safety posed by the exemption requested.

Applicant's signature

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Date

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