

Use this form to apply for an exemption from legal requirements which usually apply to vehicles. We consider applications under sections 168D and 168E of the Land Transport Act 1998.

Waka Kotahi NZ Transport Agency doesn't automatically grant exemptions. When we review your application, the act requires we consider the following questions.

- Would granting this exemption maintain or improve land transport safety?
- Would it contribute to an effective, efficient and safe land transport system in the public interest?
- Does it support the response to an emergency or other event?
- Is there any other matter we consider relevant in the circumstances?

## We may impose conditions

The exemption we grant can't be any broader than it needs to be. This means we may impose conditions and/or only grant your exemption for a specific period.

## Reasons we might decline your application

We may decline your application or revoke your exemption if you provide false or misleading information, or you don't give us all the information we ask for.

The law doesn't allow us to grant exemptions because of inconvenience or hardship.

## False or misleading information

Providing false or misleading information is an offence. It may lead to court action, which could result in a fine or conviction.

We'll examine any document you provide closely to make sure it's authentic. **We won't return documents which are clearly fraudulent or tampered with, or where we have significant doubt they're authentic.**

## Fees and payment

The fee is non-refundable, even if we decline your application.

The fee for processing a *Application for an exemption from land transport vehicle rules* is \$50.60. We won't start work on the application until this is paid.

We'll send you an invoice with payment details and instructions. Payment must be made by the due date or the application will be returned to you as incomplete.

**Please make sure you fill in the 'Payer details'** section of this form to ensure we send the invoice to the correct person/organisation.

## Privacy

The information is required to process an application for an exemption under sections 168D and 168E of the Land Transport Act 1998. All information contained in your application will be held by Waka Kotahi and treated as confidential subject to the Official Information Act 1982 and the Privacy Act 2020.

Under the Privacy Act 2020, you have the right to request access to and correction of any personal information you supply as a part of this application process from Waka Kotahi. Should you wish to exercise these rights please contact Waka Kotahi, Private Bag 11777, Palmerston North 4442 or email: [info@nzta.govt.nz](mailto:info@nzta.govt.nz)

## Contacting us

If you wish to contact our office regarding your application, or provide additional supporting information, email us:

Light vehicles - [exemptions@nzta.govt.nz](mailto:exemptions@nzta.govt.nz)

Heavy vehicles - [hvexemptions@nzta.govt.nz](mailto:hvexemptions@nzta.govt.nz)

## Sending us your application

Send the completed form and any required documentation to  
exemptions@nzta.govt.nz (light)  
hvexemptions@nzta.govt.nz (heavy)

or

Compliance Response – Safer Vehicles  
Waka Kotahi  
Private Bag 11777  
Palmerston North 4442

## Applicant details

Applicant name

Postal address

  

Phone number (daytime)

Mobile number

Email address

## Vehicle details

Make

Year of manufacture

Model

Model code

VIN/chassis number

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Vehicle class (eg MA, NB, LE)

Date of first registration

Country where vehicle was first  
assembled/manufactured

Country from which vehicle was imported  
(if imported)

## Payer details

Name to invoice to (person or registered company)

Postal address for invoice

  

Email address to send invoice

Phone number



## Required documentation

- Pictures of the vehicle (both the whole vehicle and the specific area affected).
- For **dimensional exemptions**, an accurate drawing of the affected area of the vehicle.
- For **standards exemptions**, proof of the standards the vehicle does meet.

## Declaration

I have read and understood the relevant information on this form and I state that, to the best of my knowledge and belief:

- all the information I've given for this application is correct, and
- I've provided all information relevant to this application.

Applicant's signature

Date