

Office use only  
Reference number:

### Privacy

All information contained in your application will be held by the NZ Transport Agency and treated as confidential subject to the Official Information Act 1982 and the Privacy Act 1993.

Under the Privacy Act 1993, you have the right to request access to and correction of any personal information you supply as a part of this application process from the Transport Agency. Should you wish to exercise these rights please contact the NZ Transport Agency, Private Bag 11777, Palmerston North 4442 or email: [info@nzta.govt.nz](mailto:info@nzta.govt.nz).

### Fees

The indicative fee for processing a *Manufacturer prototype vehicle application* is \$184. This is based on the hourly rate of \$184 per hour (including GST) and has to be paid before the Transport Agency starts work on the application.

There are a variety of circumstances that might affect the final fee charged by the Transport Agency. Circumstances include the complexity of the issue, uniqueness of the application or whether the investigations or analysis involved with the application has already been largely completed as part of a previous application.

The Transport Agency will advise the applicant if the fee for processing the exemption is going to be more than the indicative fee.

### Contact us

If you wish to contact our office regarding your application, or provide additional supporting information, you can do this by emailing us at one of these addresses:

- Light vehicles - [exemptions@nzta.govt.nz](mailto:exemptions@nzta.govt.nz)
- Heavy vehicles - [HVexemptions@nzta.govt.nz](mailto:HVexemptions@nzta.govt.nz)

### Payment details

Enclose the application fee with the application. Please make cheque to NZ Transport Agency and note on back the following information:

1. The last six digits of the vehicle's VIN
2. Code: CA09
3. Reference: Applicant surname

**Send the completed form, along with the application fee and required documentation, to:**

Exemption Assessments  
NZ Transport Agency  
Private Bag 11777  
Palmerston North 4442

**This form is used to apply for:**  
(please tick applicable)

- a short term exemption** - up to one year, required for basic filming, winter testing, etc (complete section one) *Vehicle Standards Compliance 2002*, subclause 10.2(1) relating to the requirements to display a current warrant of fitness on the vehicle and subclause 6.3(4) relating to the requirement to provide evidence of standards compliance.
  
- a long term exemption** - up to three years for evaluation (complete section two) *Vehicle Standards Compliance 2002*, subclause 6.3(4) relating to the requirement to provide evidence of standards compliance.

**Entry certification applicant details**

Company (trading name)

Applicant name

Postal address

Phone number (daytime)

Mobile number

Email address

Fax number

**Vehicle details**

Make

Year of manufacture

Model

Model code

VIN/chassis

Vehicle class (eg MA, NB, LE):

Do you intend to register the vehicle?  
 Yes       No

**SECTION ONE: Short term exemption (up to one year for basic filming and/or winter testing)**

- The vehicle is only to be operated for the purposes of vehicle testing, advertising, promotion or filming of the vehicle and/or vehicle component(s).
  
- Are you aware of any non-compliance issues? (if yes, please describe below)

**Period is the exemption required for**

From

To

**(MAXIMUM OF ONE YEAR)**

**SECTION TWO: Long term exemption (up to three years for evaluation)**

Are you aware of any non-compliance issues? *(if yes, please describe below)*

**Period is the exemption required for**

From

To

**(MAXIMUM OF THREE YEARS)**

**SECTION THREE: Vehicle use**

**Detailed description of vehicle usage**  
*(must be completed)*


**The NZ Transport Agency's discretion to grant an exemption**

The information contained in this application does not limit the NZ Transport Agency's authority to reject or accept an application, taking into account any conditions or matters related to the application, and satisfaction that there is no significant increase in risk to safety posed by the application.

Applicant's signature

Date