
VIRM: In-service certification amendment 1 June 2018

May 2018

List of changes and preview pages (WoF only)

In this amendment

- New section on rechecks/reinspections
- What to do if a VIN/chassis number is missing or unreadable.
- Clarification that a headlamp must be fitted with a light source that is specified by the vehicle manufacturer or the headlamp manufacturer.

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LIST OF CHANGES

To view the changes see the [Preview pages](#) following the table below.

SECTION	CHANGE DESCRIPTION
Introduction	
3-6 Checksheets	<ul style="list-style-type: none"> Link to new section 3-11 added
3-9 Collecting fees	<ul style="list-style-type: none"> Link to new section 3-11 added
3-11 Rechecks	<ul style="list-style-type: none"> New section putting the recheck and reinspection information in one place
General vehicles	
1-1 VIN and chassis number	<ul style="list-style-type: none"> What to do if a VIN/chassis number is missing or unreadable.
4-1 Headlamps	<ul style="list-style-type: none"> New reason for rejection added to mirror summary of legislation 22 that a headlamp must be fitted with a light source that is specified by the vehicle manufacturer or the headlamp manufacturer.
7-1 seats and seat anchorages	<ul style="list-style-type: none"> Note 20 from the Seatbelts and seatbelt anchorages section added as Note 6.
Motorcycles	
1-1 VIN and chassis number	<ul style="list-style-type: none"> What to do if a VIN/chassis number is missing or unreadable.
4-1 Headlamps	<ul style="list-style-type: none"> New reason for rejection added to mirror summary of legislation 20 that a headlamp must be fitted with a light source that is specified by the vehicle manufacturer or the headlamp manufacturer.

PREVIEW PAGES

Introduction

3-6 Checksheets

For information on rechecks and reinspections see [3-11 Rechecks](#).

3-9 Collecting fees

- For more information on rechecks and reinspections see [3-11 Rechecks](#).

3-11 Rechecks

Information

If a vehicle fails a WoF inspection, there is no fee for any subsequent inspection as long as it is done:

- within 28 days of the first inspection where the vehicle failed, and
- at the same inspecting organisation (does not have to be the same site if the inspecting organisation operates at more than one site).

Notes

- In the case of split testing for heavy vehicle brakes at CoF, the 28 days start from the completion of the second phase of the split test.
- A fee may be charged for CoF reinspections.

A fee is payable, and a new WoF or CoF inspection is required if the vehicle is presented after the 28 days have passed.

Legislation

[Land Transport \(Certification and Other Fees\) Regulations 2014](#)

General vehicles

1-1 VIN and chassis

Reasons for rejection	Tables and images	Summary of legislation
<p>Mandatory requirements</p> <ol style="list-style-type: none"> 1. A vehicle first registered or re-registered in New Zealand before 1 April 1994 does not have a VIN or chassis number (Note 1) (Note 3). 2. A vehicle first registered or re-registered in New Zealand from 1 April 1994 does not have a VIN number (Note 1) (Note 3). 3. A VIN number is not valid (Note 1) (Note 2). <p>Condition</p> <ol style="list-style-type: none"> 4. A VIN or chassis number has been (Note 1) (Note 3): 		
<p>Note 3</p> <p>If the vehicle is failed because the VIN/chassis is missing or unreadable, then 'not found' must be recorded in place of the VIN number on the check sheet.</p>		

4-1 Headlamps

Reasons for rejection	Tables and images	Summary of legislation
<p>16. A headlamp is fitted with a type of light source other than that specified by the vehicle manufacturer or the headlamp manufacturer (eg a headlamp designed for a halogen bulb is fitted with any other type of light source such as an HID or LED bulb, or any other light source such as LED strips or non-OEM angel eyes) (Note 8).</p>		

7-1 Seats and seat anchorages

<p>Note 6</p> <p>Where a seat has been removed, a seatbelt is not required for that position, and any remaining seatbelt or seatbelt anchorage components are not required to be inspected. Where seatbelt or seatbelt anchorage components remain fitted, and the vehicle is such that the removed seats can be readily re-fitted and used with the seatbelts, the vehicle inspector must:</p> <ul style="list-style-type: none"> • Identify which seats were missing when the vehicle was presented for inspection, and • Advise the vehicle operator that the remaining seatbelt components have not been checked, and that if the missing seats are re-fitted at a later stage, it is the vehicle operators' responsibility to ensure that these seats and seatbelts are compliant prior to using them. <p>If the inspector chooses to inspect any remaining seatbelt components, then they should identify that to the vehicle operator. Any defects should be noted on the checksheet, but must not be failed. The same information as noted above must be recorded on the checksheet to make it clear that the responsibility lies with the vehicle operator if seats are re-fitted.</p>		
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Motorcycles

1-1 VIN and chassis

Important Ensure that the VIN or chassis number is recorded in full on the checksheet. If the VIN or chassis number is missing or unreadable, write 'not found' in the Chassis/VIN section.

This number must be:

- the VIN if fitted – not the chassis number (locally allocated VIN)
- the stamped VIN on the VIN plate – not the VIN etched on the glazing.

Also refer to [Table 1-1-1. Location of New Zealand VIN numbers](#), [Figure 1-1-1. Structure of a VIN issued by the NZ Transport Agency](#) and [Figure 1-1-2. Structure of a VIN issued by the vehicle manufacturer](#).

4-1 Headlamps

Reasons for rejection

Tables and images

Summary of legislation

13. A headlamp is fitted with a type of light source other than that specified by the vehicle manufacturer or the headlamp manufacturer (eg a headlamp designed for a halogen bulb is fitted with any other type of light source such as an HID or LED bulb, or any other light source such as LED strips or non-OEM angel eyes).