

Office use only
Reference number:

This form is to be used when the original Japanese deregistration/export certificate has been lost.

Privacy

All information contained in your application will be held by the NZ Transport Agency and treated as confidential subject to the Official Information Act 1982 and the Privacy Act 1993.

Under the Privacy Act 1993, you have the right to request access to and correction of any personal information you supply as a part of this application process from the Transport Agency. Should you wish to exercise these rights please contact the NZ Transport Agency, Private Bag 11777, Palmerston North 4442 or email: info@nzta.govt.nz.

Fees

The indicative fee for processing a *Lost deregistration/export certificate* form is \$184. This is based on the hourly rate of \$184 per hour (including GST) and has to be paid before the Transport Agency starts work on the application.

There are a variety of circumstances that might affect the final fee charged by the Transport Agency. Circumstances include the complexity of the issue, uniqueness of the application or whether the investigations or analysis involved with the application has already been largely completed as part of a previous application.

The Transport Agency will advise the applicant if the fee for processing the exemption is going to be more than the indicative fee.

Contact us

If you wish to contact our office regarding your application, or provide additional supporting information, you can do this by emailing us at one of these addresses:

- Light vehicles - exemptions@nzta.govt.nz
- Heavy vehicles - HVexemptions@nzta.govt.nz

Payment details

Enclose the application fee with the application. Please make cheque to NZ Transport Agency and note on back the following information:

1. The last six digits of the vehicle's VIN
2. Code: CA02
3. Reference: Applicant surname

Send the completed form, along with the application fee and required documentation, to:

Exemption Assessments
NZ Transport Agency
Private Bag 11777
Palmerston North 4442

Entry certification applicant details

Company (trading name)

Applicant name

Postal address

Phone number (daytime)

Mobile number

Email address

Fax number

Vehicle details

Make

Year of manufacture

Model

Model code

VIN/chassis

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Required documentation

Note These documents must be provided before the application can be processed. If original documents are sent, it is advisable to use courier delivery.

- Original Japanese detailed registration certificate
- Original Japanese detailed registration certificate translation (*only independently certified translations accepted*)
- Ownership trail (*original documents leading from the last Japanese registered owner to the current New Zealand owner*)
- Ownership trail translation (*only certified translations accepted - only required if documents are not in English*)
- Photocopy of original deregistration/export certificate
- Written VIN verification (*accepted from approved Transport Agency agents on their letterhead only, with signature and ID number*)

Explanation of how and where the deregistration/export certificate was lost/misplaced
(*must be completed*)

Applicant's signature

Date