

# Vehicle inspector application

## Warrant of fitness – light motor vehicles

This form is used when applying to become a Waka Kotahi NZ Transport Agency vehicle inspector for the issuing of warrants of fitness (WoF).

Before completing this form you should read the WoF vehicle inspector application information pack on our website at <http://vehicleinspection.nzta.govt.nz/applications/vi-applications> or you can request a copy by calling us on 0800 699 000.

**Note 1:** applicants for appointment as a WoF vehicle inspector must be sponsored by an approved WoF issuing agent.

**Note 2:** applicants must have a current driver licence for the class(es) of vehicle(s) to be inspected.

### Inspection groups

Please tick the boxes to indicate which inspection groups you wish to apply for.

- Motorcycles
- Light trailers
- Light motor vehicles

### Applicant details

Complete all areas.

Applicants must have a current driver licence for the classes of vehicles to be inspected.

Surname

First name(s)

Date of birth

Driver licence no.

Home address

  

Contact phone number

Work phone number

Email address (acknowledgement of your application will be emailed)

Have you been appointed as a Waka Kotahi vehicle inspector before?

Yes  No If 'yes', what was your authority number?

### Immigration status

If you were NOT born in New Zealand complete this section.

Please provide a copy of your citizenship, visa, work permit or residency.

Your permit/visa must approve work in the appropriate industry before an appointment will be made.

What is your immigration status?

- New Zealand citizen
- New Zealand permanent resident
- Work permit
- Student visa
- Other (please specify)

When did you arrive in New Zealand?

Month

Year

What is your passport number?

## Applicant qualifications and skills

Please tick the boxes to indicate that you meet the requirements.

You must:

- be qualified as an automotive technician with either NZ Trade Certificate in Automotive Engineering, National A-Grade Registration, NZ Advanced Trade Certificate, or equivalent, **OR**
- be qualified as an automotive technician in Automotive Engineering with either National Certificate in Automotive Engineering (Level 4 or higher), National Registration, or equivalent, and references of three years continuous relevant work experience, **OR**
- be a person who has worked in full-time employment carrying out repairs and maintenance to the safety aspects of motor vehicles for at least five cumulative full-time years.

## Work history

Please indicate by a tick in the box that you meet the requirement.

Please include:

- copies of relevant qualifications, if required
- reference(s) from previous employers, detailing the type of work carried out, and
- evidence of WoF training completed within the last six months.

## Testing site details

Complete all areas.

To become a vehicle inspector, an applicant must have access to an IO where the practical testing will be conducted.

IO name

IO authority number

Site address

  
  

Phone number

Fax number

Postal address

  
  

Email address

## Testing site declaration

To be completed by the testing site representative.

Representative's name

Date

Representative's position

Representative's signature

## Applicant declaration

I declare that the information supplied in this application is correct and that if approved I will comply with the Rules and Regulations regarding this application. I authorise Waka Kotahi to make all enquiries as to my character and suitability to be a vehicle inspector for the purposes of this application and for the term of any appointment as a vehicle inspector (under the *Official Information Act 1982* and the *Privacy Act 2020*).

I have read and understood the *NZ Transport Agency vehicle inspector code of conduct*.

Signature

X

Date

## Payment details

The fee for this application is **\$494.50** (GST inclusive).

We will send you an invoice for payment. Payment must be made by the due date or the application will be returned to you as incomplete.

Once you have received the invoice, payment can be made via direct credit into our bank account. Alternatively, you can call us and we can take a credit card payment securely over the phone. Further details about how to pay will be included on the invoice.

Your application will not be processed until payment is received.

## Privacy Act 2020

Collection of this information is authorised by Land Transport Rule: Vehicle Standards Compliance 2002. All information contained in your application form will be held by Waka Kotahi and treated as confidential subject to the *Official Information Act 1982* and the *Privacy Act 2020*.

Under the *Privacy Act 2020*, you have the right to request access to and correction of any personal information you supply as a part of this application process from Waka Kotahi. Should you wish to exercise these rights please contact Waka Kotahi, Private Bag 11777, Palmerston North 4442 or email: [info@nzta.govt.nz](mailto:info@nzta.govt.nz).

## Address to send application

### Send completed applications to:

Provider Licensing  
Waka Kotahi NZ Transport Agency  
Private Bag 11777  
Palmerston North 4442

or scan and email to: [inspectors@nzta.govt.nz](mailto:inspectors@nzta.govt.nz)