

Master records**Notification of lost or stolen controlled documents**

The inspecting organisation must notify the NZ Police and the NZ Transport Agency immediately controlled documents (eg labels, certification plates and certificates) are lost or stolen.

Complete this form and return it to:

Vehicle Inspections
 NZ Transport Agency
 Private Bag 11 777, Palmerston North 4442

Freephone 0800 587 287, Fax 06 953 6282

Date _____ Authority number _____

Trading name _____

Address _____

Phone _____ Fax _____

Details of lost or stolen controlled documents

Specify lost or stolen controlled documents	Serial numbers missing	
	From	To

Date when items noticed missing _____

Date Police notified _____

Reason for disappearance _____

Security of controlled documents prior to disappearance _____

Inspecting organisation principal

Signature

Name in capitals
