

PRS Electronic Scoring Sheet - GENERAL PART

Reviewer	IO number	Certification Type	
Job number	IO/delegate	Review Date	
1. Technical Performance		Element score	Numerical value
1.1 Correct certification outcomes			
1.2 Correct technical decisions			< from Technical Part
1.3 Technical competence			< from Technical Part
<i>Average numerical value of category 1:</i>			
2. Administrative Performance		Element score	Numerical value
2.1 Correct use of cert. Documents			
2.2 Correct entry of certification info			
2.3 Administrative competence			
<i>Average numerical value of category 2:</i>			
3. Resources		Element score	Numerical value
3.1 Facilities			
3.2 Technical equipment			< from Technical Part
3.3 Administration equipment			
3.4 Technical information			
3.5 Controlled cert. Documents			
3.6 Certification staff			
<i>Average numerical value of category 3:</i>			
4. Management		Element score	Numerical value
4.1 Management of competence			
4.2 Management of facilities			
4.3 Management of equipment			
4.4 Mgmt of technical information			
4.5 Mgmt of certification documents			
4.6 Mgmt of electronic cert. Info			
4.7 Mgmt of certification staff			
4.8 Management of time			
<i>Average numerical value of category 4:</i>			
5. Performance improvement		Element score	Numerical value
5.1 Commitment to improvement			
5.2 Regular self-assessments			
5.3 Correct handling of complaints			
5.4 Commitment to the PRS			
<i>Average numerical value of category 5:</i>			
Total score calculation (works only with General and Technical Part scores entered)			
Category	Category average	Weight	Weighted category
1. Technical Performance		x 0.50	
2. Administrative Performance		x 0.20	
3. Resources		x 0.10	
4. Management		x 0.10	
5. Performance improvement		x 0.10	
		Total score:	
			Score at last review: <input style="width: 100px;" type="text"/>
			Adjusted score <input style="width: 100px;" type="text"/>
General comments:		Next Review:	
Reviewer: <input style="width: 100px;" type="text"/>	IO/Delegate: <input style="width: 100px;" type="text"/>	(Signed)	Date: <input style="width: 100px;" type="text"/>

PRS Electronic Scoring Sheet - TECHNICAL PART

Reviewer		IO number	
Job number		IO/delegate	
		Certification Type	
		Review Date	

	VI number	VI name
A		
B		
C		
D		
E		

Enter letter of VI responsible for score (one letter only)

	Element score	Numerical value VI	Comments
.1 Correct technical decisions			
.2 Technical competence			
.3 Technical equipment			

	Element score	Numerical value VI	Comments
.1 Correct technical decisions			
.2 Technical competence			
.3 Technical equipment			

	Element score	Numerical value VI	Comments
.1 Correct technical decisions			
.2 Technical competence			
.3 Technical equipment			

	Element score	Numerical value VI	Comments
.1 Correct technical decisions			
.2 Technical competence			
.3 Technical equipment			

	Element score	Numerical value VI	Comments
.1 Correct technical decisions			
.2 Technical competence			
.3 Technical equipment			

	Element score	Numerical value VI	Comments
.1 Correct technical decisions			
.2 Technical competence			
.3 Technical equipment			

	Element score	Numerical value VI	Comments
.1 Correct technical decisions			
.2 Technical competence			
.3 Technical equipment			

* if no score is applicable, enter "n/a"

Technical Part element averages for use in General Part <small>(works only with Technical Part scores entered)</small>			
Element	Average		Comments
Correct technical decisions		>	for use in PRS General Part, element 1.2
Technical competence		>	for use in PRS General Part, element 2.1
Technical equipment		>	for use in PRS General Part, element 3.2