

Inspecting organisation application

Border inspection and used light entry inspection and certification

If you have questions about this application, visit the Vehicle Inspection Portal for more information.

vehicleinspection.nzta.govt.nz/applications/border-and-used-entry-io

Application type

Which activities are you applying to carry out?

- Border inspection
- Used light entry inspection and certification

Applicant company details

Trading name

Full legal name (if different)

Type of entity (eg public listed company, partnership, limited liability company)

New Zealand Business Number (NZBN) (if you have one)

Country of residence

GST number

Registered office address

Head office address (if different)

Business website

Company bank account details

We'll use these details to collect fees due to NZ Transport Agency Waka Kotahi (NZTA).

This bank account **must be in New Zealand.**

Bank name

Bank account name

Bank account number

Contact person for this application

Full name

Title/position within the organisation

Phone number

Mobile number

Email address

Referee

Provide contact details for a referee. This should be someone you carry out any similar inspection services for.

Key contact/IO representative details

This person must be:

- based in New Zealand
- the signatory on page 3.

Name of key contact/IO representative making this application

Title/position within the organisation

Identification details

For example, driver licence or passport number. Attach a clear copy to this application.

Phone number

Mobile number

Email address

Third-party details

Only complete this section if the application relates to a third party

Legal name

Trading name (if different)

Company number or New Zealand Business Number (NZBN)

Additional requirements for third party **used light entry** sites

Please arrange for a *Fit and proper declarations and consents to background checks - third party* form to be completed for the following people:

ULE third party legal entity type	Fit and proper person checks required
Company	All directors
Partnership	All partners in the partnership
Sole trader	The sole trader

Declaration

I state that, to the best of my knowledge and belief, the application has been prepared in compliance with the requirements specified by NZTA and responds to each of the information requirements.

I declare that, to the best of my knowledge and belief, all the information given in the application (including any appendices or attachments) is true and correct.

I further declare, to the best of my knowledge and belief, the organisation is financially viable and able to undertake the role of an inspecting organisation.

I further declare that if appointed, the organisation will comply with all applicable Rules and Regulations under New Zealand law.

Key contact/IO representative's name

Title/position within the organisation

Key contact/IO representative's signature

Date

Witness details

Full name

Address

Witness' signature

Date

Privacy Act 2020

Collection of this information is authorised by the Land Transport Rule: Vehicle Standards Compliance 2002 (the rule).

The information contained in the application will be used to assess the application under the rule. If the application is successful, it may also be used to make an appointment, and to monitor and review the applicant under the rule.

All information contained in the application form will be held by NZTA and subject to the Official Information Act 1982 and the Privacy Act 2020. The information contained in your application may be shared with NZ Police for the purposes of assessing the fitness and properness of the applicant and persons associated with the applicant in accordance with clause 2.6 of the rule.

Under the Privacy Act 2020, you have the right to request access to and correction of any personal information you supply as a part of this application process from NZTA. Should you wish to exercise these rights please contact NZ Transport Agency, Private Bag 11777, Palmerston North 4442 or email: info@nzta.govt.nz

Address to send application

Please email this form along with supporting documents or forms to vehicleinspections@nzta.govt.nz