

PRS Scoring Sheet - GENERAL PART

Reviewer	IO number	Certification Type	
Job number	IO/delegate	Review Date	
1. Technical Performance		Element score	Numerical value
			Comments
			dd/mm/yyyy
1.1	Correct certification outcomes	3	
1.2	Correct technical decisions	3	< from Technical Part
1.3	Technical competence	3	< from Technical Part
<i>Average numerical value of category 1:</i>		3	
2. Administrative Performance		Element score	Numerical value
			Comments
2.1	Correct use of cert. Documents	3	3.0
2.2	Correct entry of certification info	3	3.0
2.3	Administrative competence	3	3.0
<i>Average numerical value of category 2:</i>		3.00	
3. Resources		Element score	Numerical value
			Comments
3.1	Facilities	3	3.0
3.2	Technical equipment	3	3.0
3.3	Administration equipment	3	3.0
3.4	Technical information	3	3.0
3.5	Controlled cert. Documents	3	3.0
3.6	Certification staff	3	3.0
<i>Average numerical value of category 3:</i>		3.00	
4. Management		Element score	Numerical value
			Comments
4.1	Management of competence	3	3.0
4.2	Management of facilities	3	3.0
4.3	Management of equipment	3	3.0
4.4	Mgmt of technical information	3	3.0
4.5	Mgmt of certification documents	3	3.0
4.6	Mgmt of electronic cert. Info	3	3.0
4.7	Mgmt of certification staff	3	3.0
4.8	Management of time	3	3.0
<i>Average numerical value of category 4:</i>		3.00	
5. Performance improvement		Element score	Numerical value
			Comments
5.1	Commitment to improvement	3	3.0
5.2	Regular self-assessments	3	3.0
5.3	Correct handling of complaints	3	3.0
5.4	Commitment to the PRS	3	3.0
<i>Average numerical value of category 5:</i>		3.00	
Total score calculation (works only with General and Technical Part scores entered)			
Category	Category average	Weight	Weighted category
1. Technical Performance	3.00	x 0.50	1.50
2. Administrative Performance	3.00	x 0.20	0.60
3. Resources	3.00	x 0.10	0.30
4. Management	3.00	x 0.10	0.30
5. Performance improvement	3.00	x 0.10	0.30
Total score:			3.00
		Score at last review:	3.0
		Adjusted score	3.0
General comments:		Next Review:	

Reviewer: _____

IO/Delegate: _____

(Signed) _____

Date: _____

PRS Scoring Sheet - TECHNICAL PART

Reviewer		IO number		Certification Type	
Job number		IO/delegate		Review Date	

	VI number	VI name
A		
B		
C		
D		
E		

Enter letter of VI responsible for score (one letter only)

	Element score	Numerical value VI		Comments
.1 Correct technical decisions	3	3.0		
.2 Technical competence	3	3.0		
.3 Technical equipment	3	3.0		

	Element score	Numerical value VI		Comments
.1 Correct technical decisions	3	3.0		
.2 Technical competence	3	3.0		
.3 Technical equipment	3	3.0		

	Element score	Numerical value VI		Comments
.1 Correct technical decisions	3	3.0		
.2 Technical competence	3	3.0		
.3 Technical equipment	3	3.0		

	Element score	Numerical value VI		Comments
.1 Correct technical decisions	3	3.0		
.2 Technical competence	3	3.0		
.3 Technical equipment	3	3.0		

	Element score	Numerical value VI		Comments
.1 Correct technical decisions	3	3.0		
.2 Technical competence	3	3.0		
.3 Technical equipment	3	3.0		

	Element score	Numerical value VI		Comments
.1 Correct technical decisions	3	3.0		
.2 Technical competence	3	3.0		
.3 Technical equipment	3	3.0		

	Element score	Numerical value VI		Comments
.1 Correct technical decisions	3	3.0		
.2 Technical competence	3	3.0		
.3 Technical equipment	3	3.0		

* if no score is applicable, enter "n/a"

Technical Part element averages for use in General Part <i>(works only with Technical Part scores entered)</i>				
Element		Average		Comments
Correct technical decisions	3.0			> for use in PRS General Part, element 1.2
Technical competence	3.0			> for use in PRS General Part, element 2.1
Technical equipment	3.0			> for use in PRS General Part, element 3.2