

All questions must be answered truthfully. Failure to complete any question may result in the application being returned. Appointments will be made under 2.2(1)(i) of the Land Transport Rule: Vehicle Standards Compliance 2002.

Applicant details

Personal details

Full name

Phone number

Mobile number

Date of birth

Email address

I agree to receiving notices and information from the Director of Land Transport/ NZTA at this email address rather than by post.

Physical address

Postal address (if different from physical address)

Driver licence number

Classes held

Is your driver licence current for the classes held?

Yes

No (provide details below)

Employment contact details

To work as a local manufacturer vehicle inspector (VI) you must have a local manufacturer inspecting organisation (IO) to work at.

Please provide information about the local manufacturer IO you'll work at.

Authority number

HM

Business name

Business phone

New Zealand Business Number (NZBN) (if you have one)

Business address

Postal address (if different from above)

Certification information

Please send us evidence that you've passed the relevant NZ Truck Trailer Manufacturers Federation (NZTTMF) training and assessment course for each category you're applying for.

Certification categories you're applying for as a local manufacturer

- Chassis modification (HMCD), towing connections (HMTD), and load anchorages (HMAD) (these categories must be applied for together)
- Brake certifier (HMKD)
- Log bolsters (HMLD)

Fit and proper person check

If you answer 'yes' to any of these questions please list all previous offences/convictions including traffic infringement notices either in New Zealand or overseas and also include any charges pending.

If further space is required attach separate sheet(s).

If you're sending us your criminal record check from the Ministry of Justice, you don't need to list the offences that appear on that report. You can use the space provided to tell us more about any offences on the report.

Are you **currently appointed** as an inspecting organisation, vehicle inspector or specialist certifier?

- No You must send us your criminal record check from the Ministry of Justice with this application
- Yes Provide your authority number or certifier ID _____
You don't need to send us your criminal record check with this application (but we reserve the right to ask you for one)

Have you ever been convicted of any criminal offence either in New Zealand or overseas?

- No
- Yes (provide details below)

Have you ever been convicted of any traffic offence either in New Zealand or overseas? (including speed/safety camera infringements, vehicle impoundment, roadside suspension or any other traffic offence except parking infringements)

- No
- Yes (provide details of the offences - nature of offence and penalty)

Fit and proper person check (cont.)

Do you have any charges pending for criminal or traffic offences either in New Zealand or overseas?

- No
- Yes (provide details of the offences - nature of offence)

Have you ever been declared bankrupt?

- No
- Yes (list dates of discharge)

--

Have you ever been involved in the management or control of any company that has been placed in receivership or liquidation?

- No
- Yes (provide details)

Consent and declaration

To the best of my knowledge and belief, all the information I have given for this application is true and correct.

If this application is approved I will comply with all rules and regulations required of local manufacturer vehicle inspectors.

I've read and understood the *Sample notice of appointment: vehicle inspectors* which is published on the NZ Transport Agency Waka Kotahi (NZTA) website at vehicleinspection.nzta.govt.nz/applications/hvs/noa-hvsc

I understand that the sample notice of appointment for vehicle inspectors sets out the terms and conditions of appointment that will apply if this application is successful.

I confirm that I will make sure any person carrying out the appointed activities follow the terms and conditions of that sample notice of appointment or any other terms and conditions that may be specified as part of that notice.

I authorise NZTA to make all enquiries as to my character and suitability to operate as a local manufacturer vehicle inspector for the purposes of this application and for the term of my appointment as a local manufacturer vehicle inspector (under the Official Information Act 1982 and the Privacy Act 2020).

(See the [Vehicle Inspection Portal Applications section](#) for further information about the enquiries we may make or the other relevant persons or authorities we may contact.)

Applicant's signature

--

Date

--

What we do with your information

Collection of this information is authorised by Land Transport Rule: Vehicle Standards Compliance 2002. All information contained in your application form will be held by NZTA and treated as confidential subject to the Official Information Act 1982 and Privacy Act 2020.

You are entitled to access, and request the correction of, any readily retrievable personal information held about you by NZTA. You can do so by writing to us at Private Bag 11777, Palmerston North 4442 or by emailing us at info@nzta.govt.nz

Sending your application

Send your completed application, and any supporting documentation, to:
vehicleinspections@nzta.govt.nz

or

Provider Licensing
NZ Transport Agency
Private Bag 11777
Palmerston North 4442



Te Kāwanatanga o Aotearoa
New Zealand Government