

Surrender an IO, VI, or specialist certifier appointment

VOLSUR

Use this form if you want to surrender your inspecting organisation (IO), vehicle inspector (VI), or specialist certifier appointment. If you are surrendering an IO appointment, you must have authority to act on the organisation's behalf.

Details of who holds the appointment

Complete all applicable fields.

Full name

Legal entity (IO only - for example, sole trader, company or partnership name)

Appointment number (IO only)

Inspector ID (VI or specialist certifier only)

Contact phone number

Which appointments are you surrendering?

IO appointment

VI appointment

VI and IO appointments

Authority surrender options

Select **only one** of the following options.

Option 1: I am surrendering my authority on the following date:

Option 2: I have sold my business and the new owner is applying to be appointed.
My authority is to be surrendered once their application is complete.

Reason for surrendering appointments

Email address

Physical address

Mailing address (if different)

Declaration

I confirm I hold this appointment (or am a person in control of the inspecting organisation) and have the authority to surrender it.

I understand that once I've surrendered my appointment, if I want to be appointed in future I will need to apply and meet all of the requirements again.

Full name

Signature

Date

What we do with your information

Collection of this information is authorised by Land Transport Rule: Vehicle Standards Compliance 2002. All information contained in your application form will be held by NZTA and treated as confidential subject to the Official Information Act 1982 and Privacy Act 2020.

You are entitled to access, and request the correction of, any readily retrievable personal information held about you by NZTA. You can do so by writing to us at Private Bag 11777, Palmerston North 4442 or by emailing us at info@nzta.govt.nz

Address to send form

Send your completed form to vehicleinspections@nzta.govt.nz

or

Provider Licensing, NZ Transport Agency, Private Bag 11777, Palmerston North 4442