

Use this form to apply to resit a test to become a vehicle inspector (VI).

## Applicant details

Your authority number begins with an A and has 5 numbers after it (for example, A12345).

Are you an existing vehicle inspector?

No

Yes What is your authority number?

Full name

Phone number

Mobile number

Date of birth

Email address

I agree to receiving notices and information from the Director of Land Transport/NZ Transport Agency Waka Kotahi (NZTA) at this email address rather than by post.

Physical address

  

Postal address (if different from physical address)

  

Do you have a New Zealand driver licence?

No

Yes - Driver licence number

You must have a current and valid driver licence for the vehicles you're applying to inspect.

After entering New Zealand you can only inspect vehicles on a valid overseas licence for:

- 12 months for classes 2-6 (trucks and motorcycles)
- 18 months for class 1 (cars).

After that, you'll need to get a New Zealand driver licence. You might need to pass a theory or practical test, or both.

[Converting to a New Zealand driver licence](#)

You must drive to the conditions imposed on your licence. For example, if your New Zealand driver licence has a supervisor condition, you'll need a supervisor while driving a vehicle during an inspection.

Are you **currently appointed** as an inspecting organisation, vehicle inspector or specialist certifier?

- No - You must send us your criminal record check from the Ministry of Justice with this application if your previously submitted MOJ criminal record was issued more than 90 days ago.
- Yes - You don't need to send us your criminal record check with this application (but we reserve the right to ask you for one)

Have you ever been convicted of a criminal offence?

- No
- Yes (provide details)


Do you have pending criminal offences?

- No
- Yes


Application details

If your first application was for multiple groups, you can choose to only resit some of them. If you want to add more groups to your application, you'll need to complete a new application instead.

The IO you'll work for must:

- currently be appointed to inspect these vehicles, or
- apply to us to inspect these vehicles.

[IO applications](#)

What type(s) of vehicles are you applying to inspect?

**WoF inspection groups**

- 1 Motorcycles (includes supplementary group 8 vintage/veteran motorcycles)
- 2 Light vehicles (includes supplementary group 7 vintage/veteran vehicles)
- 4 Light trailers
- 5 Heavy vehicles exempt from CoF
- 6 Agricultural motor vehicles
- Alternative fuels

**CoF inspection groups**

**CoF A (light vehicle groups)**

- 10 Transport service licensed light vehicles, not trailers (includes taxis and taxi meter calibration) MA, MB, MC, MD1, MD2, NA
- 24 Other CoF vehicles (includes rental vans) LC, LD, LE, MA, MB, MC, MD1, MD2, NA
- 25 Rental motorcycles LC, LD, LE
- 26 Rental cars MA, MB, MC, MD1

Continued on next page →

## Application details (continued)

### CoF B (heavy vehicle groups)

- 11 Medium PSV GVM up to 12,000kg MD3 (up to 4500kg), MD4 (up to 5000kg), ME
- 12 Large PSV GVM greater than 12,000kg ME
- 21 Medium truck up to 12,000kg; medium trailer up to 10,000kg (truck + trailer) NB, TC (includes supplementary group 27 private heavy motorhome GVM up to 12,000kg)
- 22 Truck greater than 12,000kg; trailer greater than 10,000kg (truck + trailer) NC, TD (includes supplementary group 28 private heavy motorhome GVM greater than 12,000kg)
- 23 Large heavy combination truck GCM greater than 39,000kg (A-train and B-train) NC, TD

In order to apply to be an entry vehicle inspector, you must have held an appointment as a WoF VI for at least 6 months.

### Entry level certification of used light vehicles groups of vehicle classes

- LC, LD, LE
- MA, MB, MC, MD1, NA
- MD2 (holding group 10 and 24)

## Inspecting organisation details

### Are you at the same IO as when you first applied?

- No - complete the rest of this section
- Yes - go to the next section

### Inspecting organisation (IO) name

### IO appointment number

### Site address

  

### IO email address

### Phone number

### Contact person

## Releasing your information

You can choose to give us permission to release information about your application to the IO you'll be tested at.

The details we release could include:

- the stage your application is at
- any extra information we need, like references or more information about your experience
- the outcome of your application, including:
  - fit and proper person information we've collected (like your criminal conviction history or traffic offence history)
  - your authority number (if you're appointed)
  - conditions we might put on your appointment
  - warnings we might put on your appointment.

I permit NZTA to release the information I've supplied to my IO.

## What we do with your information

Collection of this information is authorised by Land Transport Rule: Vehicle Standards Compliance 2002. All information contained in your application form will be held by NZTA and treated as confidential subject to the Official Information Act 1982 and Privacy Act 2020.

You are entitled to access, and request the correction of, any readily retrievable personal information held about you by NZTA. You can do so by writing to us at Private Bag 11777, Palmerston North 4442 or by emailing us at [info@nzta.govt.nz](mailto:info@nzta.govt.nz)

## Consent and declaration

To the best of my knowledge and belief, all the information I have given for this application is true and correct.

If this application is approved, I will comply with all rules and regulations required of vehicle inspectors.

I have read and understood the [NZ Transport Agency vehicle inspector code of conduct](#).

I authorise NZTA to make all enquiries as to my character and suitability to be a vehicle inspector for the purposes of this application and for the term of my appointment as a vehicle inspector (under the Official Information Act 1982 and the Privacy Act 2020).

I consent to the disclosure by relevant persons or authorities of information they hold about me to NZTA.

(See the [Vehicle Inspection Portal Applications section](#) for further information about the enquiries we may make or the other relevant persons or authorities we may contact.)

Applicant's signature

Date

## Address to send application

Send your completed application, and any supporting documentation, to:  
[vehicleinspections@nzta.govt.nz](mailto:vehicleinspections@nzta.govt.nz)

**or**

Provider Licensing  
NZ Transport Agency  
Private Bag 11777  
Palmerston North 4442