

Correct as at 27th June 2026. It may be superseded at any time.

Extract taken from: Heavy vehicle specialist certification > Introduction > Inspection and certification > Record of certification

3-7 Record of certification

1. The HV certifier must complete a Heavy Vehicle Specialist Certificate (LT400).
2. The HV certifier must include the Vehicle Identification Number (VIN) on the LT400.
3. The HV certifier must retain one copy of the LT400.
4. The HV certifier must provide one copy of the LT400 to the owner of the vehicle.
5. The HV certifier must hold all documentary evidence involved in the certification process.

One LT400 is required for each aspect of the vehicle that needs to be certified. If a single certifier who is appointed for more than one aspect of a vehicle certifies more than one aspect of the vehicle at the same time, a separate LT400 must be used for each aspect.

For some aspects of the vehicle an additional record of the determination, such as a component identification, usually in the form of a metal plate, must be issued and fixed to the vehicle. For some items, this identification may be impressed directly on to the item.

While a certifier may include an expiry date on the certification documents or certification records (eg identification plates), they are only valid if they are required by the legislation or the standard they are manufactured to, or are required by NZTA. If they are not specifically required they are not to be recorded in Landata (Where expiry dates are not specifically required by the legislation, the standard or NZTA then any certification carried out will be for the life of the vehicle).

Any vehicles or components certified after 1 December 2016 must contain the following information (on the plate or label) as a minimum:

Table 3-6-1. Data on plates and labels

Aspect	Minimum data on a plate
Drawbars and drawbeams	<ul style="list-style-type: none"> • Compliance certificate number (LT400) • Certifier's ID • Manufacturer or certifier's ID • VIN or vehicle chassis number (Note 1) • Maximum towed mass • Expiry date • Maximum vertical load (if applicable) Drawbar length (if applicable)
Log bolster	<ul style="list-style-type: none"> • Compliance certificate number (LT400) • Certifier's ID • VIN or vehicle chassis number (Note 1) • Number of bolsters fitted • Type of bolster attachments • Bolster rating • Expiry date
Load anchorages and headboard	<ul style="list-style-type: none"> • Compliance certificate number (LT400) • Certifier's ID • VIN or Vehicle chassis number (Note 1) • Anchorage type • Anchorage rating • Number of anchorages fitted • ID of the load anchorage manufacturer
Brake code (only where brake code is approved for re-certification)	<ul style="list-style-type: none"> • Compliance certificate number (LT400) • Certifier's ID • The words 'NZHVBC Edition No.' • The edition of the Brake Code used to certify the vehicle • Size of the brake chambers • Effective length of slack adjusters • Size of the tyres at certification • Grade of lining material used

PSV roof rack	<ul style="list-style-type: none">• Purpose of the roof rack if other than for general baggage• Maximum weight it is allowed to carry• Manufacturer's name• Vehicle ID (VIN/chassis number and LT400 number if the roof rack has been rated and certified for use on a particular vehicle model) Note 1
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Replacement plates

If a plate becomes illegible, damaged or lost it may be replaced provided that:

- the information that was on the plate can be determined from the original documentation, and
- visual inspection of the plated item shows it remains in a safe condition, and
- it is the original item.

Note 1

VIN is the primary vehicle identifier required and chassis number is acceptable only if the vehicle does not have a VIN.

Page amended **9 April 2018** (see [amendment details](#))