

Correct as at 17th June 2026. It may be superseded at any time.

Extract taken from: Light vehicle repair certification > Introduction > Inspection and certification process > Repair shop profile

3-12 Repair shop profile

A repair certifier must have the repairers shop profile on their register before issuing any work instructions or carrying out any activities at the premises. A repair shop profile should include:

- the name, address and contact details of the repair shop
- a list of staff and their qualifications
- equipment on hand to undertake repair work
- the repair category that the repair certifier has determined the repair shop site in.

The repair certifier should refer to [Technical bulletin 8: Repairer categories, capabilities and requirements](#) for guidance on repairer, repair technician, premises, and equipment requirements to determine the repair category.

Page added **1 August 2020** (see [amendment details](#))