

Correct as at 18th May 2026. It may be superseded at any time.

Extract taken from: PRS & QMS > PRS: Light vehicle repair certification > Master records

Master records

This page contain the master record documents for the performance review system (PRS), not the quality management system (QMS). **Do not use these documents if you operate under the QMS.**

<u>Electronic scoring sheet</u>
<u>Scoring sheet (manually complete)</u>
<u>Training record</u>
<u>Complaints record</u>
<u>Technical information record</u>
<u>Staff record</u>
<u>Induction record</u>
<u>Improvement record</u>
<u>Equipment record</u>
<u>Delegation record</u>
<u>Controlled documents record</u>
<u>Notification of lost or stolen controlled documents</u>
<u>Notification of vehicle inspector transfer</u>

The documents above are editable PDFs which use features available in Adobe Reader 8 or later,
or equivalent ([Adobe Reader](#)).