

Forms

[Apply to be a certificate of fitness vehicle inspector \(VICOF\)](#)

Use this form to apply to become a vehicle inspector (VI) issuing certificates of fitness (CoF).
You can also use it when applying to add new inspection groups to your existing appointment.
Version: August 2025

[Apply to resit a vehicle inspector test \(VIR\)](#)

Use this form to apply to resit a test to become a vehicle inspector (VI).
Version: August 2025

[Apply to be a warrant of fitness vehicle inspector, to add inspection groups or to re-sit the vehicle inspector test](#) (online application)

[Apply to be a warrant of fitness vehicle inspector \(VIWOF\)](#) (PDF application)

Use this form to apply to become a vehicle inspector (VI) issuing warrants of fitness (WoFs).
You can also use this form to apply to add inspection groups to your existing WoF appointment, or to re-sit a test.
Please note: You must have all required documentation ready before beginning the online application, as it must be completed at one time (drafts can't be saved). Applicants will have approximately **2 hours to complete** the online application before it times out (it takes about 10 minutes to complete).
All requirements are listed on the first screen of the application.

[Apply to be a used light vehicle entry certification vehicle inspector \(VIULE\)](#)

Use this form to apply to become a vehicle inspector (VI) for the entry-level inspection of used light vehicles.
You can also use this form to add used light entry (ULE) inspection groups to your existing ULE appointment.
Version: April 2025

[Fit and proper person disclosure and consent for inspecting organisations and specialist certifiers \(FP01\)](#)

This form is used to support a new application for appointment as a:

- warrant of fitness inspecting organisation (IO)
- certificate of fitness IO
- new light entry vehicle inspector (VI) (also known as a new light entry certifier)
- heavy vehicle specialist certification: local manufacturer IO.

Version: July 2024

[Notification of vehicle inspector transfer form](#) (PDF)

Version: February 2026

Use this form to advise NZTA that an inspecting organisation will be employing a new vehicle inspector, or that a vehicle inspector will be leaving the employment of the inspecting organisation.

NZTA requires as much notice as possible to action any vehicle inspector transfer requests. Please ensure all requests are submitted at least 3 days before the date of transfer.

[Surrender an IO, VI, or specialist certifier appointment \(VOLSUR\)](#)

Use this form if you want to surrender your Inspecting Organisation (IO), Vehicle Inspector (VI), or specialist certifier appointment. If

you are surrendering an IO appointment, you must have authority to act on the organisation's behalf.

Version: August 2025