

Request an amendment

We welcome feedback on the VIRMs, from minor wording suggestions to larger amendment requests.

Requesting an amendment to a VIRM

Any request to amend the VIRMs **must** come from one of the following people, by email:

- a technical manager at one of our key service delivery partners (KSDPs)
- an independent inspecting organisation (IO) representative
- a Waka Kotahi manager
- the Motor Industry Association (MIA)
- an independent manufacturer's representative.

We'll review requests regularly and let you know if we'll update the VIRMs or not. Some updates may be held and included in the next major amendment.

Please email virmupdates@nzta.govt.nz from a work email address, so we know you're authorised to make the request.

You must attach a completed amendment request form.

[VIRM amendment request form](#) (MS Word)

Technical advice

If you need advice about a vehicle inspection, or any other technical advice, please contact the certifier helpdesk or email info@nzta.govt.nz

Portal feedback

Let us know if you've found a spelling mistake in the portal (or any other small error, like a broken link).

1. Go to the page that needs fixing.
2. Click **Feedback** at the bottom of the page. It'll prefill which page you're on.
3. Complete the webform with the exact details of the error.

Please include an email address, so we can contact you if we need clarification.