

Correct as at 26th June 2026. It may be superseded at any time.

Extract taken from: PRS & QMS > QMS: Entry certification

QMS: Entry certification

Quality management system (QMS)

For NZTA-appointed entry certification (used light and new/used heavy vehicles) inspecting organisations

[Model QMS: used light and new/used heavy vehicles entry certification inspecting organisations](#)

[Vehicle inspector performance assessment checksheet](#) (Excel spreadsheet)

[Vehicle inspector performance assessment checksheet](#) (PDF for manual completion)

[Inspecting organisation performance assessment checksheet](#) (Excel spreadsheet)

[Inspecting organisation performance assessment checksheet](#) (PDF for manual completion)

[Complaints record](#) (PDF)

[Conflict of interest record](#) (PDF)

[Controlled documents record](#) (PDF)

[Delegation record](#) (PDF)

[Equipment record](#) (PDF)

[Improvement record](#) (PDF)

[Induction record](#) (PDF)

[Notification of lost or stolen controlled documents](#) (PDF)

[Notification of vehicle inspector transfer](#) (PDF)

[Staff record](#) (PDF)

[Technical information record](#) (PDF)

[Training record](#) (PDF)

[VIN plate register](#) (PDF)