

Correct as at 15th May 2026. It may be superseded at any time.

Extract taken from: PRS & QMS > QMS: Heavy vehicle specialist certification

QMS: Heavy vehicle specialist certification

Quality management system (QMS)

For NZ Transport Agency Waka Kotahi-appointed heavy vehicle specialist certification inspecting organisations

[Model QMS: heavy vehicle specialist certification inspecting organisations](#)

From 1 February 2024, the above model QMS replaced the *PRS: Heavy vehicle specialist certification*.

[Vehicle inspector performance assessment checksheet](#) (Excel spreadsheet)

[Vehicle inspector performance assessment checksheet](#) (PDF for manual completion)

[Inspecting organisation performance assessment checksheet](#) (Excel spreadsheet)

[Inspecting organisation performance assessment checksheet](#) (PDF for manual completion)

[Example QMS master records](#) (Excel spreadsheet)

[Complaints record](#) (PDF)

[Controlled documents record](#) (PDF)

[Delegation record](#) (PDF)

[Equipment record](#) (PDF)

[Escalation process for non-compliance](#) (PDF)

[HVSC conflicts of interest register](#) (PDF)

[Improvement record](#) (PDF)

[Induction record](#) (PDF)

[Notification of lost or stolen controlled documents](#) (PDF)

[Notification of vehicle inspector transfer](#) (PDF)

[Staff record](#) (PDF)

[Technical information record](#) (PDF)

[Training record](#) (PDF)