

Application and assessment process

There are separate application forms for the different types of certification. There are 2 assessment processes: one for the engineer and one for the local manufacturer.

[Engineer application and assessment](#)

[Manufacturer application and assessment](#)

[Application forms](#)

Address to send your application

Provider Licensing

NZ Transport Agency

Palmerston North Office

Private Bag 11777

Palmerston North 4442

vehicleinspections@nzta.govt.nz

Fit and proper person check

All persons appointed as HV certifiers are required to be and to remain 'fit and proper persons'.

The criteria considered for this may include:

- relevant criminal convictions
- transport-related offences
- relevant warnings, penalties and disciplinary actions imposed
- relevant complaints
- the interest of the public and land transport safety.

[Fit and proper guidelines for inspecting organisations, vehicle inspectors and specialist certifiers](#)

If you're applying for a new appointment as an HVS certifier (and you aren't currently appointed as an inspecting organisation, vehicle inspector, or specialist certifier), you need to get your criminal record check from the Ministry of Justice and send it to us with your application.

[Information about getting a Ministry of Justice criminal record check](#)