

Correct as at 16th May 2026. It may be superseded at any time.

Extract taken from: PRS & QMS > QMS: In-service certification

QMS: In-service certification

- [Quality Management System Requirements for CoF and WoF Inspecting Organisations](#)
- [Model Quality Management System for CoF and WoF Inspecting Organisations](#) (updated February 2025)

[Vehicle inspector performance assessment checksheet](#) (Excel spreadsheet)

[Vehicle inspector performance assessment checksheet](#) (PDF for manual completion)

[Inspecting organisation performance assessment checksheet](#) (Excel spreadsheet)

[Inspecting organisation performance assessment checksheet](#) (PDF for manual completion)

[Complaints record](#) (PDF)

[Conflict of interest record](#) (PDF)

[Controlled documents record](#) (PDF)

[Delegation record](#) (PDF)

[Equipment record](#) (PDF)

[Improvement record](#) (PDF)

[Induction record](#) (PDF)

[Notification of lost or stolen controlled documents](#) (PDF)

[Notification of vehicle inspector transfer](#) (PDF)

[Staff record](#) (PDF)

[Technical information record](#) (PDF)

[Training record](#) (PDF)

[Duplicate label register](#) (PDF)