

# Forms

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- [NZTA 4085B: Operator statement of skid plate inspection and maintenance \(50mm\)](#) Version: August 2024
- [NZTA 4085B: Operator statement of skid plate inspection and maintenance \(90mm\)](#) Version: August 2024

Operators must maintain the skid plate assembly on their vehicles in accordance with best practice. These forms are used by a heavy vehicle operator to confirm a vehicle's skid plate structural condition is within safe tolerances and must be presented at CoF inspection.

The inspection described in the form must have been done less than 30 days and fewer than 15,000km before the CoF inspection in which it is used. A technician must do the inspection. The form can be form signed by either a technician or the operator.

## [4085D: Operator statement of compliance with maintenance requirements for parking brake assemblies](#) (PDF)

**Version:** August 2024

This form is used by a heavy vehicle operator to confirm a powered heavy vehicle's parking brake assembly has been inspected/serviced by a technician in last two years and is in good working condition. If a vehicle inspector doubts the condition of a park brake assembly, they can request that the 4085D form be presented to provide proof of inspection/servicing in the last two years (once the vehicle exceeds two years from date of first registration in New Zealand, or every CoF from date of first registration if entry certified as a used vehicle).

**VIN approval form (CA01)** (previously known as VCUEF 01) is used apply to affix or re-affix a VIN to a New Zealand registered vehicle.

Each time you apply you need to pay for a unique PDF download of the application form from Blue Star. You can then complete the application.

To apply:

1. Order a VIN approval form in the Blue Star portal and pay by credit or debit card.
2. Blue Star will email you a PDF which you can print, fill out and scan (please keep an electronic copy).
3. Send the completed form to [mvapprovals@nzta.govt.nz](mailto:mvapprovals@nzta.govt.nz) for processing.
4. We'll use the unique serial number on the form to confirm you've paid.

You can purchase multiple PDFs in a single transaction. Each PDF costs \$39.70.

[Order CA01 forms through the Blue Star portal](#)

[Lost deregistration/export certificate \(CA02\)](#) (PDF)

**Version:** April 2025

This form is to be used when the original Japanese deregistration/export certificate has been lost.

[Alternative documents form \(CA03\)](#) (PDF)

**Version:** April 2025

This form is to be used when the ownership trail is incomplete for vehicles undergoing used entry certification, there is no proof of previous New Zealand registration or there is no proof of previous overseas registration.

[Request for an exemption to remove trim on an imported used and parallel imported new vehicle \(CA04\)](#) (PDF)

**Version:** April 2025

This form is to be used if requesting an exemption to remove trim on an imported used and parallel imported new vehicle.

[Application for manufacturer prototype vehicle \(CA09\)](#) (PDF)

**Version:** April 2025

This form is to be used to apply for short and long term exemptions from warrant of fitness and standards compliance requirements.

[Application for an exemption from land transport vehicle rules \(CA11\)](#) (PDF)

**Version:** May 2025

This form is to be used when applying for an exemption from Land Transport vehicle rules.

[VIN/chassis verification \(CA12\)](#) (PDF)

**Version:** May 2025

This form provides written confirmation/verification of a VIN/chassis number. This form can only be completed by a NZ Transport Agency Waka Kotahi-appointed vehicle inspector.

[Request for an exemption from border check requirements \(CA99\)](#) (PDF)

**Version:** August 2024

This form is to be used when applying for an exemption to border check requirements.

**Chassis rating procedure**

- [CR1: Procedure only](#) (PDF)
- [CR2: Chassis rating request form](#) (PDF)
- [CR3: Heavy trailers form](#) (PDF).

[Application for identification of an immigrant's vehicle \(DVCUAF06\)](#) (PDF)

**Version:** March 2025

**Previously known as:** Application for recognition of an immigrant's vehicle

This form is used to apply for an exemption from frontal impact standard requirements under [Land Transport Rule: Frontal Impact 2001](#), vehicle exhaust emission standard requirements under [Land Transport Rule: Vehicle Exhaust Emissions 2007](#), and electronic stability control and advanced brake system requirements under [Land Transport Rule: Light Vehicle Brakes 2002](#).

[Application for a category A left-hand drive vehicle permit \(LHDVP\)](#) (PDF)

**Version:** August 2024

This form is to be used to apply for Category A left-hand drive vehicle permit for a specified class MA vehicle that is less than 20 years old.

[MVR-PS01 LANDATA correction request](#) (PDF)

**Version:** August 2024

This form is to be used when incorrect vehicle inspection details have been submitted to NZTA. It is only able to be completed and submitted by an inspecting organisation and its staff.

- [Request to remove border damage flag - light vehicles](#) (PDF)

Updated July 2025

- [Request to remove border damage flag - heavy vehicles](#) (PDF)

Updated July 2025

- [Request to remove border damage flag - motorcycles](#) (PDF)

Updated July 2025

These forms are to be used by a vehicle inspector if they determine that the vehicle does not exceed the threshold for requiring repair certification.

[Repair certification - unable to enter notes](#) (NZTA website)

Use this form if you're a repair certifier and unable to enter notes in LANDATA.

[Application for a special interest vehicle permit \(SIVVP\)](#) (PDF)

**Version:** August 2024

This form is used to apply for an exemption from frontal impact standard requirements under [Land Transport Rule: Frontal Impact Amendment 2008](#) section 2.1(7)(f), vehicle exhaust emission standard requirements under [Land Transport Rule: Vehicle Exhaust Emissions 2007](#) section 2.2(3)(b), and electronic stability control requirements under clause 2.1(4) of the [Land Transport Rule: Light-vehicle Brakes 2002](#)

[Application for a special interest motorcycle permit \(SIMCP\)](#) (PDF)

**Version:** August 2024

This form is used to apply for an exemption from advanced brake system requirements under [Land Transport Rule: Light Vehicle Brakes 2002](#)

[Vehicle certification complaint form](#) (NZTA website)

NZTA is responsible for ensuring that vehicle inspection and certification is carried out in accordance with the [Vehicle inspection requirements manual](#) (VIRM) and [Land Transport Rules](#). This form can be used if you wish to submit a complaint about an inspection not being conducted to those standards

[Application for an exemption from PSV door height requirements \(VCUEF08\)](#) (PDF)

**Published:** Apr 2010

This form is to be used when applying for an exemption to passenger service vehicle door height requirements.

[Application for motorsport exemption \(VCUEF10\)](#) (PDF)

**Published:** May 2009

This form is used to apply for a left-hand drive exemption for vehicles that have been approved for by MotorSport NZ being compliant with the eligibility criteria and exemption conditions as agreed to by the NZ Transport Agency and MotorSport NZ.

[Water damage report](#) (PDF)

**Version:** August 2024