

Related documents

[NZ Transport Agency Vehicle Inspector Code of Conduct](#) (PDF)

Published: November 2014

The Code of Conduct provides the minimum ethical and behavioural standards that are expected of all vehicle inspectors appointed by the Transport Agency to deliver vehicle inspection and certification services.

[NZ Transport Agency specialist certifier code of conduct](#) (PDF)

Published: May 2018

The code of conduct provides the minimum ethical and behavioural standards that are expected of all specialist certifiers appointed by the Transport Agency to deliver vehicle inspection and certification services.

[Fit and proper person guidelines](#)

A person or organisation who is responsible for vehicle inspection and certification outcomes is appointed by NZTA. Clause 2.5 (2) (a) of the [Land Transport Rule: Vehicle Standards Compliance 2002](#) includes the requirement for a person to be fit and proper. This document details those requirements.

[Notification of vehicle inspector transfer form](#) (PDF)

Version: February 2026

Use this form to advise NZTA that an inspecting organisation will be employing a new vehicle inspector, or that a vehicle inspector will be leaving the employment of the inspecting organisation.

NZTA requires as much notice as possible to action any vehicle inspector transfer requests. Please ensure all requests are submitted at least 3 days before the date of transfer.

[Sample Notice of Appointment](#) (PDF)

Version: October 2024

A *Notice of appointment* provides details of the roles and responsibilities when appointed as an Inspecting Organisation.

[Site Requirements: For Warrant of Fitness and Certificate of Fitness Service Delivery](#)

Published: September 2014

Vehicle certification administration fees

Updated application and administration fees came into effect on 1 October 2023.