

Correct as at 17th May 2026. It may be superseded at any time.

Extract taken from: Border inspection of imported used vehicles > Reference materials > Border inspection system guidelines > System guidelines overview

2-1 System guidelines overview

Border inspection system

The purpose of the border inspection system is to record the data collected by service providers when border inspections are performed on used vehicles intended to be imported into New Zealand.

Entering border inspection records

Border inspection records can be entered individually through a user interface, or stored in a batch file and uploaded to the system via the border inspection system homepage.

A border inspection record must be entered within 48 hours of the inspection being carried out for vehicles inspected in New Zealand and within five days after the ship has departed for vehicles inspected offshore.

Access to methods of entering records

Access to both methods of entering a record is via the homepage of the border inspection system website.

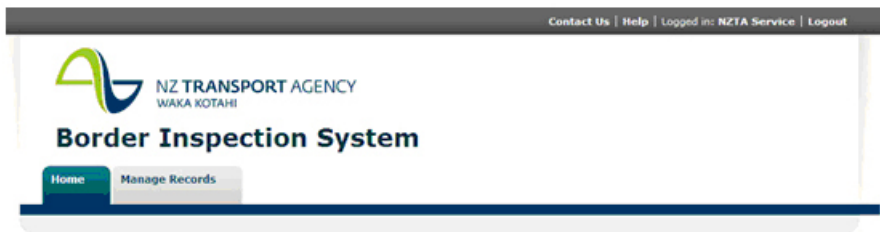
Duplicate records will not be accepted.

Note: To increase the font size in the system, select and hold **Control** (Ctrl) whilst simultaneously rolling the scroll wheel on your mouse.

Logging into the system

Refer to the **Accessing and logging into the system** section for instructions on how to access the NZTA online services and log in to the border inspection system.

Border inspection system homepage



Getting started!

I need to create a new Border Inspection Record
Upload an Individual Record

I need to upload a batch file
Upload a batch file of multiple Border Inspection Records

I need to submit images
Submit additional images to an existing Border Inspection Record



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Attachments

Border inspection records may include **attachments**; attachments may be a combination of images and one water damage report. Refer to the **Attachments** section for further information about attachments and their specifications.

Contact details

To access NZTA contact details, hover your mouse over Contact Us at the top right-hand side of the screen. The message will refer you to the VIRM, page 2-1 for the relevant NZTA contact details.



NZ TRANSPORT AGENCY
WAKA KOTAHI

Border Inspection System

Home

Manage Records

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Submit additional images to an existing Border Inspection Record

